

MELISSA ELAINE PAPARONE

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PROFESSIONAL EXPERIENCE

PAPARONE LAW PLLC New York, New York

April 2017-present

Founding Member, Public Finance & Corporate Trust

- Serve alternatively as trustee's, collateral agent's, escrow agent's, fiscal agent's and paying agent's counsel in the issuance and marketing of various municipal, corporate, project finance, public-private partnerships (P3) [including professional sports teams' stadiums], tender option, asset-backed and pooled debt financings, including bonds backed by letters of credit, standby bond purchase agreements, and Fannie Mae or Freddie Mac credit enhancement, as well as direct placements of same.
- Work with fixed rate, variable rate and alternative rate [e.g. bank rate] debt instruments.
- Draft and/or negotiate sale agreements, official statements, bond purchase agreements, bond issuance agreements, legal opinions, tripartite agreements, indentures, remarketing agreements, escrow agreements and related documents.
- Provide advice and seminars on risk management to corporate trust clients.
- Manage all aspects of running a law firm.

HINCKLEY ALLEN & SNYDER LLP New York, New York

February 2013-April 2017

Partner, Corporate Department, Public Finance & Corporate Trust

- Serve alternatively as trustee's, administrative agent's, collateral agent's, escrow agent's, paying agent's, placement agent's and borrower's counsel in the issuance and marketing of various municipal, corporate, project finance, public-private partnerships (P3) [including professional sports teams' stadiums], tender option, Delaware Statutory Trusts, asset-backed and pooled debt financings, including bonds backed by letters of credit, standby bond purchase agreements, and Fannie Mae or Freddie Mac credit enhancement, as well as direct placements of same.
- Work with fixed rate, variable rate and alternative rate [e.g. bank rate] debt instruments.
- Draft and/or negotiate sale agreements, official statements, bond purchase agreements, bond issuance agreements, legal opinions, tripartite agreements, indentures, remarketing agreements and related documents.
- Manage team of associates on transactions from inception to closing, including conducting due diligence.
- Provide advice and seminars on risk management to corporate trust clients.

CARTER LEDYARD & MILBURN LLP New York, New York

May 2010-February 2013

Associate, Corporate Department & Corporate Trust

- Served alternatively as trustee's, underwriter's and remarketing agent's counsel in the issuance and marketing of various municipal, corporate, tender option, asset-backed, reset-option and pooled securities, including unit investment trusts, pass-through trusts, Delaware Statutory Trusts, bonds backed by letters of credit, standby bond purchase agreements, and Fannie Mae or Freddie Mac credit enhancement.
- Worked with fixed rate and variable rate debt instruments, as well as syndicated loan transactions.
- Drafted and negotiated liquidity swap confirmations, sale agreements, official statements, bond purchase agreements, bond issuance agreements, legal opinions, triparty agreements, remarketing agreements and related documents.

DORSEY & WHITNEY LLP New York, New York

June 2006-May 2010

Associate, Finance & Restructuring Group, Public Finance

- Served as trustee's counsel and underwriter's counsel in the issuance and marketing of municipal bonds.
- Drafted and negotiated various documents for the issuance and/or remarketing of municipal bonds.
- Managed team of paralegals, interns and junior associates on transactions from inception to closing, including conducting due diligence.
- Served as Letter of Credit bank's counsel and reviewed Reimbursement Agreements, Credit Agreements and Letters of Credit.

EMMET, MARVIN & MARTIN, LLP New York, New York

May 2005-June 2006

Associate, Corporate Trust Group, Municipal Finance

- Served as trustee's counsel and underwriter's counsel in the issuance and marketing of municipal bonds.
- Drafted and negotiated official statements, bond purchase agreements, bond issuance agreements, auction agreements, broker-dealer agreements, legal opinions, remarketing agreements, Blue Sky memoranda and related documents.

HAWKINS DELAFIELD & WOOD LLP New York, New York

September 2003-May 2005

Associate

- Served as bond counsel and underwriter's counsel in the issuance and marketing of housing revenue, state appropriation, health care and asset-backed bonds, including bonds backed by municipal bond insurance, letters of credit and credit enhancement instruments.
- Prepared and reviewed bond resolutions, indentures, real estate documents and all other documents related to a municipal bond transaction.
- Oversaw transactions from inception to closing, including managing the closing of each bond deal.
- Researched and drafted legal memoranda on a variety of topics including securities law, municipal law, and constitutional law.

EDUCATION

UNIVERSITY OF PENNSYLVANIA LAW SCHOOL, J.D., May 2003

Activities: Penn Law Orientation Co-Chair, Pre-Orientation Chair, 2001
Appointed by Assistant Dean to organize activities to acclimate first year students to the University of Pennsylvania Law School

ROANOKE COLLEGE, Bachelor of Business Administration (Accounting), May 2000

Honors: Honors Program Graduate
Delta Mu Delta, National Business Major's Honor Society
President 1999-2000
Who's Who Among Students in American Universities and Colleges

PROFESSIONAL AFFILIATIONS & HONORS

New York Bar Association (August 2004), Pennsylvania Bar Association (January 2011)
Eastern District of New York (October 2007), Southern District of New York (October 2007)
American Bar Association, National Association of Bond Lawyers (Faculty Member, Spring 2012 and 2013 Conferences),
Selected to Super Lawyers New York Metro Rising Star 2014, 2015, 2016, 2017 & 2018
Selected to Super Lawyers New York Metro 2019 & 2020